The GIGA-Genomics Core Facility, University of Liège, is searching for a Full-Time Lab Manager to join their team. The position is immediately available on site.

Role:

To carry out work that assists administratively the functioning of the core facility.

Scope:

Provide administrative support to enable the management of the equipment, the management of the consumables stock, price negotiations of consumables, price calculation of services, follow up of projects administratively, etc... He would also be able to provide technical support (wet-lab) to enable the laboratory to function more effectively, while adhering to correct experimental procedures.

Key Tasks:

• Maintain the fleet of equipment in good order
• Ensure that the stock of reagents is correctly managed
• Use a specific informatics tool to help the core to its service requests (iLabs)

Qualification:

Bachelor's Degree, Laboratory technician in Life Sciences. Any previous Lab Manager work experience is an asset. Good knowledge of English speaking/writing is necessary. Dutch speaking/writing is a real asset.

Skills:

You need to show:

• Fluent in of MS excel and word.
• The ability to maintain and calibrate technical equipment.
• Excellent oral communication skills in order to work effectively with colleagues.
• Experience in writing technical reports.
• Excellent teamwork skills.
• Attention to detail.

If this opportunity is matching your profile and you are looking for a new challenge, please do not hesitate to forward your CV with a cover letter detailing your experience to: rh.giga@ulg.ac.be, with the subject heading “GIGA Genomics Lab manager”.

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